

## WBAALAS BOARD MEETING MINUTES

August 4, 2015 4:00 PM FHCRC – Weintrab Building (B1-072)

Members present: JD, AS, SB, TD, EC, JA, KD

Call In: AK

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4:00 Approval of July 9 2015 meeting minutes

4:01 Treasurer Report

Taxes have been paid

Accounts as of July 9:

*Checking: \$2909.94*

*Savings: \$25125.78*

*Rec'd \$1000 District8 refund*

4:05 **EVENTS:**

- Picnic - August 15 Food, games:
- DR volunteered Costco run, and will bring games
- Set up crew @ 10 Multi bringing coolers, EC raffle tickets & SB Cards.
- Time: start of picnic @ 11
- Gift cards for Raffle:
  - o Vendors: 3 sets from vendors so far. EC will send 2<sup>nd</sup> request to vendors, offer to meet them to p/u, also encourage them to mail to new PO box. K from Medline offered to contribute at meeting
  - o WBAALAS purchasing \$200 worth of varied gift cards to contribute
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- RSVPs: 3 non –board members to date
- Email blast (link to website) EC
- Signage & Permits JD
- Board Election hand out AS

4:25 **BOARD MEMBER POSITIONS**

- Open positions for next year – Pres Elect, Webmaster, TBR, Board Member, Treasurer
- Recruiting strategies: recruit candidates at picnic (flyer AS, announcement JD), in newsletter (AS), in newsletter blast email (EC), on website (SB), & on Facebook (AC)

4:40 **NEWSLETTER:**

- AS will remain editor
- Draft scheduled for Aug25
- Recruitment for board positions (AS position descriptions)
- Feature the WBAALAS picnic
- Membership renewal plug

- Email blast Newsletter

4:50

#### **VIVARIUM MANAGERS ROUNDTABLE**

- Next one scheduled for September 17 at IDRI, facilitated by TD, IDRI providing box lunches
- TD will send out Picnic email blast to Roundtable
- TD will send recruiting email, and recruit at meeting for candidates for board positions
- TD will remain Roundtable facilitator
- Invited AK to present on WBAALAS education resources

4:55

#### **Other Business**

- Membership renewal topics for Sept meeting:
  - “membership “ or “registration”,
  - Split apart renewal and elections
- Facebook: Secret group, email TBR to join
- Box Cloud accounts currently limited access. TD will check w GoDaddy on expanded access
- Online ALAT study class: AK course explanation, positive feedback, current participants. ML with NIH getting involved to collaborate w AK to create LAT and LATG courses
- Schedule next Meeting for Tuesday Sept.29 4:00 @ FredHutch