## WBAALAS BOARD MEETING MINUTES

November 17th 4:00-5:00 PM FHCRC – Location (J1-102)

Board Members Present: KJ, JD, EC, SW, KK Board Members call in : AK, AS, AC, DR, JA

Guests: TW, present, TG call in

4:00	Housekeeping- rules of board and voting explained  Phone Roll Call -introductions  Approval of June and October 13th meeting minutes	
4:05	Treasurer Report	
	Accounts as of October 2016:	Checking: \$1362.61 Savings: \$21128.68 PayPal \$152.96
4:10	Membership Committee Report (Chair: Secretary) New members update: welcome letter to be sent to new members	
4:15	WildLights Planning Committee Report -Andrea S. Update on member appreciation event - Exceeded exp RSVP's. Board approved increasing budget to accommodate all 88 rsvp's. President will do a welcome speech. RSVP's close this week.	
4:25	Webinar and Educational Seminar updates - Amanda K and Sarah W Fall hiatus, resume in 2017	
4:30	Updates on past business	

- 1. Tech Week Branch Challenge Marsha L. not able to join, TBR update delayed
- 2. Logo Melinda Y. with committee JL, SB, AS. Discussing prices / competition details. Designs due in by Jan20. Board will select which logo's will go to member vote. Voting will be at Trade Fair and online.
- 3. 2017 Trade Fair Jennifer K JK has contacted possible speakers, open to more suggestions
- 4. 2018 Trade Fair Venue Andrea S shared venue options w Board. Joe A volunteered to check two top venues in person and report at next meeting.
- 5. Elections 2016 -voting closes 20th.
  - a. Dave R will remain webmaster

- 1. D8 meeting update sent out by Andrea S. Discussion on how to communicate this open position. AS with CP and AC support will bring a write up and share AC powerpoint at next meeting.
- 2. WBAALAS won branch challenge, our mouse car placed 2nd
- 3. November Calendar to dos:
  - a. Advertise membership renewals:
    - . Via Mailchimp and social media.
    - ii. Renewal memo content needs to be composed.
    - iii. Membership is live on WBAALAS webssite
  - b. Trade Fair information being composed and revised to sent to commercial members / to post on website regarding reserving tables and sponsorship. Joe A composing info memo. New for 2017 approved by board: All table levels require current membership. New and renewal Commercial Memberships which Include up to 3 Individual Memberships cost \$100.

Table only: \$100

Table + Bronze sponsorship \$200

Table + Silver Sponsorship \$300

Table + Gold Sponsorship \$400

Schedule next meeting: Wednesday Dec 14 4FHCRC

4:55