

WBAALAS BOARD MEETING MINUTES

January 12th, 2023, 3:00- 4:00 PM @ Teams Meeting

- **Roll Call** – Ashley R., Traci W., Dave R., Emily F., Sakara P., La’Kea S., Leandra M., Melissa R., Christine L.
- **Approval of Meeting Minutes** – December Meeting Minutes Unanimously Approved
- **Treasurer Report (David R.)**

Checking: \$3,031.50

Recent transactions:

 - 12/19/22 - withdraw of \$100 - check (finally) cashed for Tech of the Year award
 - 1/9/23 - withdraw of \$1700 - annual fee for AALAS Learning Library access for 64 seats
 - 1/9/23 - withdraw of \$100 - annual website SSL certificate fee (GoDaddy)
 - 1/11/23 - deposit of \$800 - 2 institutional and 1 commercial memberships

Savings: \$11,172.57

Recent transactions: none (only interest payments)

PayPal balance - \$0
- **Membership Report (David R.)**

The membership drive just started for this year.

 - 43 individuals
 - 2 institutional
 - 4 commercial
- **Website Report (Christine L.)**

The website needs to be updated with the new board membership.
- **Calendar Review (David R. and Sakara P.)**

Tech Week 2023: January 29th – February 4th

Sakara will send out the WBAALAS calendar to new board members
- **Social Media (Ashley R.)**

Facebook: up 62% (34 posts)

 - 48 active members (active meaning reacted, viewed, posted, or commented on posts)
 - 71 total members (same)

LinkedIn:

 - 43 connections
 - 6 views
- **D8 Update (Ashley R.)**

D8 2024 meeting is set to be hosted in the PNW.

 - Oregon is unable to host
 - D8 committee is wondering if we are willing to host it that year, and just have the support of the other NW Branches.
 - More talk about the 2024 D8 Meeting to pick up soon
 - HI branch funds went to MWAALAS for the next trade meeting. Total funds: \$6500

EVENTS

- **2023 Manager's and Technician Roundtables (Melissa R., Dave R.)**
 - Q1 Manager's Roundtable
 - Dave will reach out to Tim about scheduling the next Managers Roundtable
 - Already have sponsorship, possibly schedule a presentation by either the sponsor or Amanda K.
 - Q1 Technician Roundtable
 - Melissa is taking responsibility for scheduling Technician Roundtable
 - Technician Roundtable is always done virtually to get more participation, the webinar is done in person
 - We should start holding webinars again (purchased from AALAS), techs get CEUs for attending

- **Tech Week**
 - Date: January 29th to February 4th
 - Ideas for how to celebrate?
 - Planning discussion
 - Have managers submit tech shoutouts, which will then we send out each day
 - Shoutout email will be a separate email from the trivia email
 - Send out webinar links each day of tech week?
 - Idea – fund a tech to go to National AALAS as a prize for tech week
 - WBAALAS would hold on to funds and then pay for registration/tickets
 - Techs who have never gone to AALAS will be prioritized
 - Traci will put together a nomination form
 - Techs will be able to nominate themselves
 - Space for manager's feedback will be included in the form
 - Continue the daily trivia that has been done previously
 - 1 prize for individual (most correct answers), 1 prize for institution, 1 daily prize
 - Techs need to participate each day to win the individual prize
 - For institution prize, someone from institution needs to participate each day

NEW ITEMS

Election results:

- New Board Members:
 - Board Member 1 – La'Akea S.
 - Board Member 3 – Leandra M.

- Continuing Board Members:
 - President Elect – Sakara P. (new role)
 - Secretary – Emily F. (new role)
 - Treasurer – Dave R.
 - President – Traci W. (new role)
 - Past President – Ashley R. (new role)
 - Technician Branch Representative – Christine L.
 - Board Member 2 – Melissa R.

Picnic

- Sakara will look into application dates for reservations at Golden Gardens
- Will hold in later Summer due to trade fair

Newsletter

- Sakara working on Q1 newsletter

OLD ITEMS

Trade Fair 2023 Planning

Location: UW horticulture Center

Date: June 15th, 2023, 7am-3pm

- No guarantee Ed will be onsite, suggested to hire AV tech
 - Send out email to WBAALAS membership for AV help and additional trade fair help
- Prices increasing for 2023:
 - NHS - \$1080.00, Merrill Commons - \$500.00, Isaacson Classroom - \$550.00, Douglas Classroom – \$550.00
 - Can increase table prices to cover increase in room prices

Rooms: Keep the same rooms as 2022, we do not need additional space, keep 2 speak track like last year

Next meeting

Feb 9th, 3-4pm