

## WBAALAS BOARD MEETING AGENDA

September 9<sup>th</sup>, 2023, 3:00- 4:00 PM @ Teams Meeting

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- **Roll Call** – Christine L, La’Akea S, Traci W, Melissa R, Ashley R, Dave R
- **Approval of Meeting Minutes** – Aug 10<sup>th</sup> Meeting Minutes approved unanimously
- **Treasurer Report (David R.)**
  - 1) **Checking: \$3,214.27**  
Recent transactions:
    - 8/16/23 - withdraw of \$303.91- summer picnic food reimbursement
    - 8/18/23 - withdraw of \$12.57 - summer picnic ice reimbursement
    - 8/30/23 - withdraw of \$14.33 - Mailchimp upgrade to allow D8 meeting communications
    - 9/6/23 - deposit of \$133.15 from PayPal
  - 2) **Savings: \$11,174.57**  
Recent transactions: none (only interest payments)
  - 3) **PayPal balance - \$0**
- **Membership Report (David R.)**  
209 individuals (+3 since last meeting)  
9 institutional (+1 since last meeting)  
27 commercial (no change since last meeting)
- **Website Report (Christine L.)**  
Needs names for trade fair winners  
Add date of D8 trade fair
- **Calendar Review (David R. and Sakara P.)**  
Filed with Secretary of State for our Non-Profit status
- **Social Media (Ashley R.)**  
Facebook:
  - 14 Posts
  - 28 Active members (reacted, viewed, posted, or commented on posts)
  - 72 Total members  
LinkedIn:
  - 52 Connections
  - 10 Profile views

## EVENTS

- **2023 Manager’s and Technician Roundtables (Melissa R., Dave R.)**
  - Q3 Virtual Manager Roundtable summary – Reach out to Tim D
  - Q4 Virtual Manager Roundtable planning
    - Date/time
    - Sponsorship/Presentation
  - Q3/Q4 Virtual Technician Roundtable planning
    - September 20<sup>th</sup> – Q3
    - Date not set of Q4 yet
    - Sponsorship/Presentation

- **2024 D8 Update (Ashley R., Traci W.)**  
 Location: Sheraton Grand, Seattle  
 Dates: April 22-24, 2024
  - All Chair positions are now filled!
  - Chairs are putting together budgets so that registration costs can be estimated
  - Starting to brainstorm speaker and workshop ideas
    - James Macy (National AALAS), Cindy Pekow (IACUC/International Regulations), Kati Marshall (D8), Dante D'Inda (Zebrafish), Dr. Meldrum (Bigfoot), Helen Diggs (AAALAC), Gennifer Ceasar (Digital Transformation), Robert Deck (Vivarium Cleaning Procedures), Adam Seddiqui (Recycling and Composting),
      - Possible others: USDA, WA F&W, Zoo, local researchers
    - Refined Handling (UW/SCRI), LAT/ALAT Prep (Kati Marshall), Zebrafish (SCRI), Tour of UW ARCF/SCRI, UW WISH Teambuilding, Virtual live tour of Primate Center
  - Call for posters needs to be sent out
  - Next meeting: 9/14 @ 10am via Teams
  
- **Webinars**
  - Skip for the remainder of this year

## NEW ITEMS

- **Elections**
  - Call for nominations needs to go out in October, with a mid-October deadline
  - Still need a board member nomination
- **AICUC Focused Roundtable**
  - Is there interest in an AICUC focused meeting?

## OLD ITEMS

- **President-Elect Position**
  - Board nominates Mel to step in for Sakara as President-Elect when she leaves in Oct.
  - Need to find another general Board Member
    - Call for board member for the remainder of this year
    - Possible nominee: Devin Margolies (SCRI)
  
- **Newsletter**
  - Q3 newsletter update
    - Goal to have sent out by next week
    - Need names, nomination info, and photos of the Ron Orta, Bette J. Varnam, and AALAS Scholarship winners
    - Tech interview postponed, skip for this newsletter

## Next meeting

October 12<sup>th</sup> 3-4PM