

FWBAALAS BOARD MEETING AGENDA
March 21st 2024, 2:30- 3:30 PM @ Teams Meeting

- **Roll Call** – Melissa R., Dante D., Devin M., Emily F., La’Akea S., Traci W.,
- **Approval of Meeting Minutes** – March 21st 2024 meeting minutes were approved.
- **Treasurer Report (Traci G)**
 - **Checking \$5301.47**

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|---|---------|
| 3/21/24 Deluxe Business Service | -59.16 |
| Checks (new treasurer name) | |
| 3/28/24 Membership payment | +180.00 |
| Transaction fee | -5.38 |
| 3/28/24 City of Seattle | -150.00 |
| Parks and Rec for Golden Gardens summer picnic Aug 10th | |
| 3/29/24 Membership payment | +100.00 |
| Transaction fee | -2.99 |
| 4/2/24 Mailbox payment | -300.00 |
| Past due, paid 6/23-6/24 | |
| 4/3/24 Mailchimp | -21.52 |
| Essential Plan | |
| 4/3/24 Mailchimp | - 14.90 |
| Tier Upgrade temporarily for D8 | |
| PayPal funs transfer | 420.22 |
 - **Savings \$11,177.81**

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|------------------|-------|
| 3/25/24 Interest | +0.42 |
|------------------|-------|
 - **PayPal \$0**

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|----------------------------|--------|
| 3/21/24 Membership payment | +20.00 |
| Transaction fee | -1.19 |
| 4/4/24 Transfer fund | 420.22 |
 - **Of note:**
 - New check purchased with my name as new treasurer on account
 - Mailbox payment was overdue; paid for one full year, including balance due and a few months ahead, which also gives us one month free (July 2024)
 - Picnic shelter and tables for summer picnic are reserved and paid for
- **Membership Report (Traci G.)**
 - 231 individual – Up 13
 - 21 commercial – Up 1
 - 10 institutional – Up 1
 - Commercial membership is down from last year, send out an email blast to commercial members
- **Website Report (Dave R.)**

Just need last month’s minutes added to website.
- **Calendar Review (Mel R.)**
 - Submit membership roster to National AALAS in May - Done

- Annual IRS filing (form 990-N) must be submitted by May 15th, Mel will follow up with Dave and Traci G if this has been done.
- Presidents welcome message to membership. Mel will send out the email once all email addresses have been added to MailChimp.
- **Social Media (Ashley R.)**
 - Facebook: 71 total members: 38 posts, 38 active members
 - LinkedIn: 54 connections, 12 profile views and 31 post impressions
- **Newsletter (Ashely R.)**
 - March newsletter went out!
 - Next one will go out in June

EVENTS

- **2023 Manager's and Technician Roundtables (Melissa R., Dave R.)**
 - Q2 Manager Roundtable, RSVP not sent out yet, is this scheduled?
 - Q2 Virtual Technician Roundtable – May 23rd, Vicki Campbell to present on AALAS Foundation
 - Q3 technician roundtable will try to be done in person. Will the branch be willing to cover lunch if needed for this? Yes, the branch should be able to cover this.
- **2024 D8 Update (Ashley R., Traci W.)**
 Location: Sheraton Grand, Seattle
 Dates: April 22-24, 2024
 - Registration is open!
 - Still looking for volunteers to moderate, help with tech fun fair and silent auction logistics
 - Ribbons
 - We should hold a WBAALAS Meeting during D8
 - Scholarship winner will be announced during D8.
 - Need to decide on a time and send out an email to membership about the meeting
- **Summer Picnic (Ashley R.)**
 - Summer picnic **Saturday August 10th**.
 - Same place/structure and tables as last year.
 - Time slot is 8am-2pm
 - Tech of the year will be announced at picnic

NEW ITEMS

Ongoing Items

- **National Meeting Scholarship**
 - Application sent out
 - 2 people have been nominated, Traci W will send out nominations and the board will vote on so we can make a decision by the end of next week.
- **Bylaws Update (Dante D.)**
 - Draft with changes for review
 - Need to determine time for sending out changes for member voting, wait until after D8?

- Devin hasn't heard from National AALAS yet about if we need to stay on a calendar year, try to ask James Macy at D8 or try to find another contact.
- **Enrichment Club (Traci W.)**
 - Tabled until things calm down
- **Salary Survey (Devin M.)**
 - Draft sent out for review

Next meeting

May 9, 2024 at 2:30pm