

WBAALAS BOARD MEETING MINUTES

November 20, 2014 FHCRC-Thomas Building (D1-302)

Members Present: DR, ER, AS, AK, JD, CPDVM, TD, DC, AC

Call-In: RR, SB, SH

4:34 Meeting called to order

4:34 Approval of September 18, 2014 meeting minutes

4:34 **Secretary Report**

- 1 new Individual membership and 1 new Commercial membership sold since last meeting
- These memberships were sold under the 2014 prices but will roll into 2015 since sold so close to the close of 2014
- Webmaster has since disabled the Registration page on the website so that no other registrations will take place before we solidify the 2015 membership pricing.

4:36 **Treasurer Report**

Accounts as of Nov 20: *Checking*: \$2,826.70

Savings: \$25,123.96

- Treasurer has paid for the Edmonds and Mill Creek PO box at \$100 each. Will keep two PO boxes for now. May revisit the issue of keeping two PO boxes at a later date.
- Treasurer received and will file the annual Incorporation paperwork for the Secretary of State. This document is due at the end of November and has a \$10 fee attached.

4:41 **AALAS National Meeting Summary**

- **Branch Challenge-WBAALAS** qualified for the challenge this year and was awarded a plaque
- **-Cattle Drive-The WBAALAS** cow won the award of “Best of Show for Branch or District Submission” and raised roughly \$200. The cow was purchased by someone who works at the VA and the cow is now in the VA.

4:43 **D8 Council Meeting**

- Meeting minutes were sent to D8 council members and branch presidents.
- Hawaii Branch is pulling out of the Pacific Zone and is joining the Desert Zone. Desert Zone is losing a branch so Hawaii joining the Desert Zone will keep the zones balanced.

- If an AALAS members is visiting Hawaii the AALAS branch will show you around and hold a special mini meeting for you.
- The D8 will be losing the Orange County Branch
- The D8 council appreciated the suggestions made by WBAALAS about what the branches would like to see from the council moving forward.
- Ben Cohen 2016 Funding has been approved
New and replacement directors were voted in. Two are from the D8 region.
- 2014 D8 meeting made roughly \$12,000. The branches the put on the meeting are able to pay back loans and seed money if the lending branches want the money back or the money can be put forward to the 2016 D8 meeting since there will not be a 2015 D8 meeting. WBAALAS gave \$1000.00. WBAALAS elects to put that money forward into the 2016 D8 meeting.
- The 2016 District 8 meeting will be held in UTAH
- No branches voted in favor of rezoning the D8 to five zones which would make the rotation for hosting a D8 meeting a 6 year rotation.
- Discussed RACE Credits
Ron Orta award will be awarded at the Phoenix National Meeting.

4:52

Events

Member Appreciation Event 2015

- TBR will make up a survey to find out what the WBAALAS membership would like for the member appreciation event. Once survey is formed TBR will email Survey link the Secretary. Secretary will send out the survey link in an email to the WBAALAS Membership.
- If a speaker is needed for the Member Appreciation Event, SH suggested a contact of hers who may speak on organic farming.

Trade Fair 2015

- Deposit has been paid by Treasurer
- Date is Thursday, March 26, 2015

SPEAKERS

- Secretary will contact the rep for Paul McKellips
- CP will contact Katie Sprugel as a possible speaker and then pass any info on to President-Elect/2015 President

- CP has a contact who may speak about Clicker Training Pigs
- President-Elect/2015 President has a contact in Oregon who may speak about working with Primates
- SH will ask the D8 if any branches have technicians that are prepared to give presentations.
- Treasurer has a K9 officer that would like to speak at the Trade Fair. Treasurer will be in contact with the person
- TD has a contact who can speak about TB or Malaria
- Treasurer suggested contacting somebody at IDRI to speak about vaccinations

5:05

Newsletter

- AS presented her plan for the newsletter going forward. Passed out a planning guide for 2015
- AS suggested adding a hyperlink in the newsletter to our Commercial Membership page, so the Commercial Members get a little more exposure.
- AS suggested mimicking the AZ newsletter for a template
- Past-President will have a newsletter template ready for the next board meeting.
- Past-President suggested converting newsletter to word format so that multiple people can work on the newsletter without complications.
- Treasurer is still working on getting past newsletter up on the website
- ***AS gave all people present at the board meeting homework. Using the blank 2015 Newsletter Content Calendar everyone must fill in ideas for the 2015 newsletter and bring the filled out form to the next board meeting.***

5:14

Elections

- 2015 Elections will be held for the positions for One Board Member Position (SH's current position), Secretary, and President-Elect
- Secretary will send out an email to the membership informing them of upcoming elections and open positions

- AC will put a notice about upcoming elections on the Facebook page
- Webmaster will put a notice about elections up on the website and also will include a description about each position on the website.
- Everyone must put an effort into looking for potential good candidates to run for the open positions.
- AC and AS recommend start talking about elections earlier in the year at the summer picnic and also in the Newsletter.
- Nominations for open positions will be due by December 20, 2014. Please post nominations and any discussions about elections on the WBAALAS forum.

5:25

Dues Increase Proposal

- **\$20** for individual in include the trade fair

\$80 for institutional-includes 3 individual memberships.

\$100 for Commercial members – includes 3 individual memberships plus website advertising.

- Info from last meeting - President questioned what do the institutions get for the extra \$20. TBR was to inquire with AAALAS about access to Learning Library. Would like to consider this point before increase is voted on.
- TBR did inquire with AALAS about Learning Library and AALAS does provide discounted Learning Library accounts. Branches can purchase up to 175 accounts for \$2,000 (\$41 per member breakdown)
- Also Institutions have access to the Training Courses put on by the TBR and will not have to pay extra to attend the Trade Fair (neither will the people who bought individual memberships).
- Board voted on and approved increasing the dues for 2015 but NOT participate in the discounted Learning Library accounts for now. Could always revisit the decision to purchase discounted Learning Library accounts another year.
- Treasurer will const TwoDot to change the dollar amount shown on the registration page to reflect the increase in dues.

5:42

Other Business

Vivarium Managers Meetings

- Webmaster suggested that WBAALAS organize a meetings for area vivarium managers to get together and have roundtable discussions. Each facility participating in the meetings could rotate hosting the meetings at their facility.
- Webmaster will spearhead this project for now and also suggested that the first meeting could be held at his facility.

ALAT Class Update

- 2 people from TBR's first ALAT Class passed the exam and many more have scheduled their exam.

BOOKKEEPING PROPOSAL

- Treasurer met with the NWABR bookkeeper who proposed for a \$1000 commitment she would help WBAALAS get our books set up and running more efficiently so that whomever takes over the Treasurer position after current Treasurer has an easy system to work with and somebody that they can talk to about finances.
- Treasurer will bring more information about this topic to the next board meeting.

Meeting adjourned at 5:55pm

NEXT MEETING: DEC. 17, 2014 at 4:30pm at FHCRC