

WBAALAS BOARD MEETING MINUTES

January 27th, 2015 4:00 PM FHCRC – Thomas Building D1-302

Members Present: AK, AC, EC, AS, JK, SW, JA, DR, KK Call Ins: SH

4:00 **December 3, 2015 meeting minutes approved**

4:01 **BOARD INTRODUCTIONS AND GOALS**

- Increase Board Participation (President)
- Get Re-Elected to D8 Rep (D8 Trustee)
- Shadow President (Pres Elect)
- Increase transparency and timely access to records (Secretary)
- Increase transparency and simplicity of finances (Treasurer)
- Get more people from FHCRC involved (Board Member)
- Become more involved and get others involved (Board Member)
- Get more members involved in planning, and make members feel ownership (Board Member)
- Master the web and help wherever he can (Webmaster)
- Contact National and CTAB (TBR)

4:05 **TREASURER REPORT**

- Accounts as of January 27th:
 - *Checking*: \$ 1,158.24 (PayPal: \$1,190.13)
 - *Savings*: \$ 24,126.75
- Freshbooks replacing QuickBooks
- Financial Reporting: Bank Statements, Item Sales Reports, and Expense Reports on Google Drive accessible by all Board
- Now accepting credit cards, in addition to PayPal and instating new invoicing system

4:10 **MEMBERSHIP DINNER**

- Total cost \$4,229.13
- WBAALAS paid \$2,644.13
- Raised funds \$1,585
- Attendance 40 and had 54 rsvp's
- Survey Results discussed
- Huge interest in repeating same event at zoo
 - Reserve dates: to be discussed at future meeting
 - Make the event bigger, with an introduction to members of the board who are present, recognition of newer members as well as previous members, and finally add ice breaker networking activities to make new members more comfortable.

4:15 **UPCOMING EVENTS**

- Trade Fair
 - 11 Tables sold with \$700 in additional sponsorship
 - If there is a free table we will have a table with information about Nation AALAS and NWABR
 - EC blast announcement to commercial members 1/28/16: tables info
 - EC blast announcement to all other members 1/28/16
 - Speakers
 - Speakers confirmed
 - Cindy B. – Homes for Animal Heroes (Keynote)
 - Amanda K. – Training Program
 - Jaime Lovaglio- NIH talk about BLS-4 work
 - Stacey Meeker from UM –Germ free gnotobiotic mice
 - Lauren Habenicht - Ferrets
 - Additional speakers on board, clarify with JD and AC
 - Planning from checklist on forum
 - Food
 - Costco DR
 - Coolers: all
 - Starbucks coffee: EC call in order
 - Raffle Items : AS will bring 2015 survey results to next meeting re plan to break up the raffle
 - Awards: EC will send blast. KK and SW are taking over Awards.

4:30 **NEW BUSINESS**

- request for nominations –Awards committee SW, KK awards chair, EC blast
- EC- update on file sharing moving from Box, which is not “sharing” friendly, to Google Drive
 - Initially only current Treasurer files and Membership files will be on Google Drive
 - EC will slowly move / copy archived files from Box to Google Drive
- EC Mailchimp
 - Restart by deleting all contacts then re-export mailing list into Mailchimp, update AS (EC has not completed this)
- 2016 planning calendar
 - New events suggested: social mixers, trivia nights – JA will work on
 - AALAS webinar at UW
 - Start an AREA program-host a table at school fairs, and / or participate in NWABR program?
 - Scholarships? Not addressed
- Board Members encouraged to bring someone to the next board meeting

4:40 **QUICKBOOKS ONLINE – Amanda**

- Update:
 - Moved from laptop to web-based
 - Now accepting credit cards
 - Moved from QuickBooks to FreshBooks.
- Questions for board regarding fiscal accounts: board accepts the changes, the new filing system and likes the new transparency and simplicity

4:55

OTHER BUSINESS

- How can we get UW more involved?
- Webmaster paying for website as a reoccurring cost. Will coordinate with Treasurer
- TBR ML will be calling in to future meetings
- Webmaster will make sure all three board members have email addresses
- Webmaster will help EC access Wordpress site to upload minutes to WBAALAS webpage
- EC will update minutes on webpage

4:58 Next Meeting Wednesday February 24, 2016 4pm FHCRC Thomas Building