

- **Roll Call** – Sakara, Tony, Michael, Dave, Jonathan, Ashley, Julie, Emily
- **Approval of Meeting Minutes** – January minutes unanimously Approved
- **Treasurer Report (David R.)**

Checking: \$5,318.40

Recent transactions:

- 02/23: \$50.00 check #1278 for 2021 Tech Week Trivia winner
- 02/23: \$100.00 check #1277 for 2021 Tech Week Trivia winner
- 02/23: \$10.36 withdraw for Quickbooks
- 02/19: \$100.00 check #1276 for 2021 Tech Week Trivia winner
- 02/18: \$100.00 check #1279 for D. Rodriguez reimbursement of 2020 Tech Week Trivia winner (amazon gc)
- 02/2: \$79.99 purchase of GoDaddy annual fee

Savings: \$11,170.65

- Recent transactions: none (only interest payments)
- Dave was able to get the treasurer accounts into his name
- Will not be applying for business CC (usually used for big purchases so we have protection)

- **Membership Report (David R.)**

- Membership drive is ongoing
- 82 members paid for 2021, many more pending payment
- 11 commercial members, 4 institutional

- **Website Report (David R.)**

Events updated

Next in line is tech roundtable, date still TBD

Looking for a second chairperson to help with website management

- **Calendar Review (David R. and Sakara P.)**

EVENTS

- **Tech Week Recap**

3 days of trivia. 57 total responses combined (26 Tuesday, 14 Wed, 17 Thurs)
Higher amount of people who filled out trivia every day compared to previous years

Winners:

1st place: all answers all 3 days including bonus questions
2nd place: 1 point behind

16 people RSVP'd for roundtable
About 10 facebook emails submitted
Pet pictures submitted for newsletter

Michael also delivered some donuts to various places on his own

- Board members to send summaries to **Sakara** to include in the newsletter
- **Sakara** to send out follow up poll out to those who participated in tech week
- Trade Fair
 - Possibility of contracting NWARB - If NWARB ends up being more than we can afford, Ken Gordon offered to help us figure out what we need so we can run it ourselves too.
 - **Sakara and Dave** to send poll out to membership about virtual trade fair (talks, commercial members, trivia?, posters, CEUs)
 - "Would you attend?", half day online event, some prizes, educational talks.
 - **Michael and Tony** to contact Oregon branch about combining tradefairs
 - **Michael** to contact Ken
- Have information together by next meeting to discuss decision
 - Date? September-ish
- Technician Roundtable
 - Kati marshal OOO, will reschedule to mid-march
 - **Michael** to send out poll to RSVPs to decide on date
- Managers Roundtable
 - March 18th, 1pm. Cindy Buckmaster to speak

Old Items

- Social Media
 - Michael – To send email to membership to remind them about our Facebook group and invite them to join
 - Send surveys early on in the year about what the membership wants to see from us this year
 - Small acknowledgements to institutions in newsletter or on social media
 - Get everyone on the board to post at least once throughout February to keep engagement up
 - Michael – to reach out to someone at AALAS to see what they recommend for social media
- Newsletter
 - Additional items to include:
 - Welcome email from Tony
 - Member spotlight/board member spotlight
 - Board members to send nominees to Sakara

New Items

- Commercial Membership pricing review

Not changing pricing this year but will look into it to potentially change next year

- Vendor of the Year Award

Michael to reach out to see about a description/qualifications for the award

- Keep emails (especially sensitive information) between board members only

Next meeting: March 18th 4-5pm