

WBAALAS BOARD MEETING MINUTES

March 17th, 2022, 3:00- 4:00 PM @ Teams Meeting

- **Roll Call** – Ashley R., Dave R., Traci W., Christine L., Melissa R., Jonathan M., Sakara P., Emily F.

Rene – Guest from SSP

Matthew J – Guest from Novo Nordisk

- **Approval of Meeting Minutes** – February Meeting Minutes Unanimously Approved
- **Treasurer Report (David R.)**

1) Checking: \$5,652.74

Recent transactions:

- 2/28/22 - \$220 deposit for Institutional Membership
- 3/1/22 - \$18.81 deposit from PayPal for individual membership, \$100 deposit for commercial membership
- 3/4/22 - \$440 deposit for Institutional Membership
- 3/10/22 - \$100 deposit for commercial membership
- 3/10/22 - \$197.80 withdraw for Tech Week Trivia winner Visa gift cards
- 3/11/22 - \$94.99 - withdraw for GoDaddy SSL annual website fee
- 3/14/22 - \$100 deposit for commercial membership

2) Savings: \$11,171.77

Recent transactions: none (only interest payments)

- **Membership Report (David R.)**
 - 164 individuals (up 58 from last meeting), 6 institutional (up 1 from last meeting), 14 commercial (up 3 since last meeting)
- **Website Report (Christine L.)**
 - Add Tech Week Winners
 - Save the date – Trade Fair
 - Sakara to email Feb meeting minutes to Christine
- **Calendar Review (David R. and Sakara P.)**
 - Membership Drive – January-March (ongoing)
 - Annual IRS filing (form 990-N) must be submitted by May 15th

- Annual filing with WA Secretary of State must be completed by Nov. 30th (notice email comes Oct. 1st)
- LLAMA in April
- **Social Media (Ashley R.)**
Facebook:
 - 52 active members
 - 56 posts (up 40% from last month)
 - 71 members (no change from last month)

LinkedIn: Ashley now has access to LinkedIn account, to be worked on, currently 15 connections

- **Newsletter (Sakara P.)**
 - Q1 Newsletter scheduled for end of March
 - President's Message - received
 - Award Winners from end of year
 - Tech week winners (and pet photos)
 - Save the Date – Summer Picnic and Trade Fair
 - Add LinkedIn information
 - Tech Roundtable Information
- **D8 Update (Ashley R.)**
 - Ashley added name to the list of representatives (removed Michael Mathews)
 - We also have Shawn Hooper and Joe Abbot on it. Not sure when they last attended. Most branches seem to have 2-3 members for each state (can only vote as one).
 - I was unable to attend the previous meeting but looked at the minute notes. National meeting theme is cancer biology. The next district 8 meeting will be in May. Date and time TBD.

EVENTS

Q3 Tech Roundtable – Jonathan and Melissa

- Sponsor: Animal Specialties
- Date: Thursday, April 14th, 1PM
- Location: Virtual
- RSVP Email and Facebook

Q2 Manager's Roundtable

- Summary

Summer Picnic

- Application for space at golden gardens submitted on Feb 28th. Waiting to hear back

Trade Fair

- Vote on if we should hold the tradefair at UW Horticulture Center:
- Choose Date: September 15th, 8th as backup

- Review Quote
 - Approved by board

NEW ITEMS

- Quickbooks audit ongoing, no red flags, will get report at end of process

OLD ITEMS

- LAC
 - Julie to review pamphlet and then decide on whether or not to take on this role
 - LAC doesn't seem to be recognized at National Level, recommended by Tom C. to ask on the ACE community

Next meeting: April 21st 3-4PM