

WBAALAS BOARD MEETING MINUTES

July 13th, 2023, 3:00- 4:00 PM @ Teams Meeting

- **Roll Call** – Sakara P., Melissa R., Dave R., Christine L., Emily F., Claire B.
- **Approval of Meeting Minutes** – May 4th and 18th Meeting Minutes were unanimously approved.
- **Treasurer Report (David R.)**
 - 1) **Checking: \$10,446.93**
Recent transactions:
 - 7/5/23 - withdraw of \$2702.34 - Trade Fair caterer
 - 7/6/23 - withdraw of \$1517.56 - Trade Fair venue final payment
 - 2) **Savings: \$11,173.70**
Recent transactions: none (only interest payments)
 - 3) **PayPal balance - \$0**
- **Membership Report (David R.)**

206 individuals (no change since last meeting)
7 institutional (no change since last meeting)
29 commercial (no change since last meeting)
- **Website Report (Christine L.)**

The events have been updated with the picnic. The secretary will be the point of contact for the picnic.
- **Calendar Review (David R. and Sakara P.)**

No new items. Summer picnic and national AALAS are the only upcoming events.
- **Social Media (Ashley R.)**

Facebook:
 - 37 Posts (up 6% from last month)
 - 33 Active members (reacted, viewed, posted, or commented on posts)
 - 72 Total members

LinkedIn:
 - 47 Connections
 - 9 Profile views

EVENTS

- **2023 Manager's and Technician Roundtables (Melissa R., Dave R.)**
 - Q3 Virtual Manager Roundtable planning
 - Date/time
 - Sponsorship/Presentation
 - Not set up yet, Dave will reach out to Tim to schedule.
 - Q3 Virtual Technician Roundtable planning
 - Date/time
 - Sponsorship/Presentation: Mel will check if Calvin would like to sponsor.
 - 7 or 8 people attended the last tech roundtable.

- **2023 Summer Picnic**

Location: Golden Gardens

Date: August 12th, 8am-2pm reservation, picnic from 11am-2pm

- Plan to send out communication 6 weeks before
 - Emily will send out save the date email and RSVP form
 - Send out to both members and vendors
 - Same picnic table as last year, there is a map in the drive from last year
 - Send Date the RSVP numbers by Wed the 9th.
- Who will be bringing food & supplies?
 - Traci – cooler
 - Bin with napkins, utensils from bin of supplies (Traci might have this bin from the trade fair?)
 - Games for picnic
- Grill master?
- We will be doing a raffle - raffle tickets will be handed out to everyone attending
 - Vendors are welcome to attend picnic
 - Check with La'Akea if she can reach out to vendors for raffle items (Sakara will email La'Akea)

- **2024 D8 Update (Ashley R., Traci W.)**

Location: Sheraton Grand, Seattle

Dates: April 22-24, 2024

- Chairpersons: Mary W. (Meeting Co-Chair), Mia B. (Meeting Co-Chair & Program Co-Chair), Traci W. (Program Co-Chair)
- Looking to fill a couple more Committee Chair/Co-Chair positions:
 - Specifically looking for Local Arrangements and Transportation Chairs
 - Confirm if Emily F. is willing to be Registration Chair? Yes.
- Currently negotiating AV and Food/Beverage Costs
- Starting to brainstorm speaker and workshop ideas
- Next meeting: 7/20 @ 10am via Teams

- **Webinars**

- In person at Novo Nordisk – Will need to find a new location
- Date TBD - Maybe move to Q4 or just skip this year.
- Which webinar? Allentown or National AALAS webinars
- Sponsor?

NEW ITEMS

- **Emergent Leader Forum at National Meeting**

- Ashley interested in attending, needs board approval for early sign-up. Board voted and approved Ashley attending.
- Any others who are attending the National Meeting who would like to participate in ELF? No.

OLD ITEMS

- **President-Elect Position**

- Board nominates Mel to step in for Sakara as President-Elect when she leaves in Oct.

- Need to find another general Board Member
 - To be mentioned at manager and tech round tables
 - Possible nominee: Devin Margolies (SCRI) – Traci should reach out to Devin.
- **2023 National Meeting Scholarship**
 - Congrats and welcome to Claire Brown!
 - After the national meeting, we should conduct an interview with Claire to include in the Q4 newsletter.
- **Newsletter**
 - Q3 newsletter update
 - Sakara working with Ashley to have done by end of August.
 - 1 tech interview pending

Next meeting

Aug 10th, 3pm