

**WBAALAS BOARD MEETING MINUTES**  
May 16th 2024, 2:30- 3:30 PM @ Teams Meeting

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- **Roll Call** – Dante D., La’Akea S., Emily F., Devin M., Melissa R., Traci W.
- **Approval of Meeting Minutes** – April 11<sup>th</sup> 2024 meeting minutes approved with minor modifications (the meeting date needs to be updated)
- **Treasurer Report (Traci G)**

- Checking \$5891.05

4/17/24 Membership payment	380.00
Transaction fee	-11.36
4/17/24 Transfer from D8	722.20
4/22/24 Transfer from D8	756.42
4/22/24 D8 reimbursement (#1396)	-756.42
4/26/24 Transfer from D8	250.18
Transfer from D8	2225.91
4/29/24 D8 reimbursement	-722.20
D8 reimbursement	-250.18
4/29/24 D8 reimbursement	-2225.91
4/29/24 Transfer from D8	40.96
5/2/24 D8 reimbursement	-40.96
4/29/24 Mailchimp	-29.24

Need assistance reducing subscription prior to 5/29/24

- Savings \$11,178.25

4/23/24 Interest	+0.44
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- PayPal \$18.81

5/4/24 Membership payment	20.00
Transaction fee	-1.19

- **Membership Report (Traci G.)**
  - 230 individual – Down 1
  - 21 commercial – Same
  - 10 institutional – Same
- **Website Report (Dave R.)**
  - Need to update Events page
- **Calendar Review (Mel R.)**
  - Annual IRS filing (form 990-N) must be submitted by May 15<sup>th</sup>
- **Social Media (Ashley R.)**
  - Facebook: 71 total members: 20 posts, 28 active members
  - LinkedIn: 56 connections, 10 profile views and 39 post impressions
- **Newsletter (Ashely R.)**
  - Set to go out next month (June)

- Any additions? –Already adding save the date for picnic-
- Adding Certifications- has anyone in your group recently passed ALAT, LAT or LATG and want a shout-out? Or any other achievements?
- Anyone want to be a spotlight on their WBAALAS role? Traci W. volunteered
- Pictures or favorite moments from D8 (we have some from the D8 planning committee)
- Need name of scholarship winner and award winners to add
  - Dante D. for Ron Orta award and Traci G. for scholarship
- Start advertising for nominations for board positions that will open next year
- Nominations for tech of the year
- Save the date for the picnic

## EVENTS

- **Manager's and Technician Roundtables (Melissa R., Dave R.)**
  - Q2 Manager Roundtable – At Seattle Children's, still need to find a date
  - Q2 Virtual Technician Roundtable – May 23<sup>rd</sup>, Vicki Campbell to present on AALAS Foundation
    - Have quite a few RSVPs already for tech roundtable (~50)
- **D8 Update (Ashley R., Traci W.)**
  - Takeaways?
  - The food and venue were good
  - Some contention around the keynote speaker, either loved or hated
  - The program was well received,
    - Some feedback that there was too much so they couldn't see everything
    - Some would have preferred no speaker during lunch
  - Broke even and money went back to the branches
  - Vendor survey: generally good feedback, traffic flow was good, average for facetime with attendees, liked the welcome reception being held in the vendor hall, rated the same as other events, most said they would attend again in the future, too much to do so people couldn't participate in the scavenger hunt
  - All feedback will be given to the D8 Council
  - A dedicated website for the D8 Meeting would be helpful
  - Will probably be another 5 years before D8 comes to Seattle
  - Silent auction proceeds were donated to two non-profits
- **Summer Picnic (Ashley R.)**
  - Summer picnic **Saturday August 10<sup>th</sup>**.
  - Same place/structure and tables as last year.
  - Time slot is 8am-2pm
  - Tech of the year will be announced at picnic
    - Emily will look for MailChimp template used in the past for tech of the year nominations
  - Send out save the date – Mel will send out
  - Guests, family, pets are all welcome to the picnic
  - WBAALAS picnic supply box – need to determine who has this
  - Will need to make RSVP form for picnic closer to date of picnic

## NEW ITEMS

## Ongoing Items

- **Bylaws Update (Dante D.)**
  - Draft with changes for review
  - When to send out changes for membership to vote on
  - National AALAS – Do we need to stay on calendar year?
    - No, we can change as we wish, it doesn't break any AALAS policy.
    - Keep membership on calendar year, change board member year to start in July.
    - Membership needs to vote on this first, so changes wouldn't take effect until next year.
  
- **Salary Survey (Devin M.)**
  - Draft sent out for review
  - Waiting for next managers roundtable to send out

## Next meeting

6/13, 2:30pm