

WBAALAS BOARD MEETING AGENDA

July 18th, 2024, 2:30- 3:30 PM @ Teams Meeting

- **Roll Call** – Devin Margolies, Traci Weber, La’Akea Siverts, Melissa Reding, Dave Rodriguez, Ashley Rennie, Leandra Mosca
- **Approval of Meeting Minutes** – June 13th 2024 (approved)
- **Treasurer Report (Traci G)**
 - **Checking \$15030.02**
 - 6/20/24 Check 1322 -100.00
 - Reimbursement for Tech Week gift card trivia winners
 - 6/24/24 Check 1403 -4256.14
 - D8 disbursement to OAALAS
 - 6/24/24 Check 1405 -162.02
 - Managers round table lunch reimbursement
 - 6/27/24 transfer from D8 4246.14
 - For OAALAS reimbursement
 - 6/27/24 transfer from D8 4246.14
 - For Northern Rocky Mt branch reimbursement
 - 6/27/24 transfer from D8 1000.00
 - For Utah branch reimbursement
 - 6/27/24 transfer from D8 9256.16
 - For WBAALAS reimbursement
 - 6/28/24 Check 1403 -4256.14
 - D8 disbursement to Northern Rocky Mt branch
 - 7/01/24 Mailchimp -29.24
 - 7/16/24 Pay Pal transfer 95.04
 - Check 1402 from Mountain West/Utah Branch for D8 reimbursement is pending processing in the amount of \$1000.00
 - **Savings \$11,179.21**
 - 6/26/24 Interest +0.51
 - **PayPal \$0**
 - 7/15/24 -95.04
 - Membership dues/processing fees balance- transferred to checking account
- **Membership Report (Traci G.)**
 - 234 individual – Up 2
 - 21 commercial – Same
 - 10 institutional – Same
- **Website Report (Dave R.)**
 - Website has been updated with meeting minutes from May and June and the events page has been updated (June's Manager Roundtable event removed). I also updated Wordpress to the newest version 6.6.
 - Just waiting for next round table dates to update that. Discussed possibility of making a “used equipment” forum on the website.
 - Had one previously, but it was difficult to manage.

- Could advertise on the vivarium manager's (vivariummanagers@WBAALAS.org) distribution list instead.
- **Calendar Review (Mel R.)**
 - Nothing pertinent
- **Social Media (Ashley R.)**
 - Facebook: 69 members
 - 35 Posts
 - 36 Active members
 - LinkedIn: 55 connections
 - 6 profile views
 - 54 post impressions
- **Newsletter (Ashely R.)**
 - Next newsletter will come out in September.
 - Next one will talk about picnic (take pictures)
 - Blurbs and/or technicians to highlight?

EVENTS

- **Manager's and Technician Roundtables (Melissa R., Dave R.)**
 - Q3 Manager Roundtable – still in the works, will likely be towards the end of Q3.
 - Q3 Technicians Roundtable – At Allen Institute in person (if enough people sign up)
 - Looking at mid-September for date and cutoff for decision of in person vs. virtual.
- **Summer Picnic (Ashley R.)**
 - Summer picnic **Saturday August 10th**.
 - Currently 10 adults and 5 kids have RSVP'd.
 - Send out numbers again closer to the day of.
 - Will re-send RSVP email to both membership and vendors.
 - Time slot is 8am-2pm
 - Tech and Member of the year will be announced at picnic
 - Some nominations for technician of the year (none for member of the year) have been submitted and will be shared with board after cutoff date (07/19).
 - Need to determine who is bringing what to the picnic.
 - Need coolers, ice, food.
 - Dave to share what he has purchased in the past.
 - Traci W to do Costco run, cooler, and some snacks.
 - Ashley R to bring cooler, ice, and yard games.
 - Devin to bring coolers and ice.
 - Who has the bin with all of the plates and cutlery? May need to purchase if items can't be located.
 - Melissa to bring award plaques after they are ordered.
 - Reach out to winners ahead of time to see if they can make it to the meeting.
 - Need to bring raffle tickets.
 - Need to post sign at the shelter day of.
 - Ashley and/or Dante to arrive early to post this.

Ongoing Items

- **Bylaws Update (Dante D.)**

- Changes to be sent out to membership for voting
 - Still waiting on timing and pole.
- **Salary Survey (Devin M.)**
 - Form sent out to vivarium managers on 6/10/24
 - Devin has only received two responses so far.
 - Will send out reminder to see if there can be more response.
- **Anne Turner Care Academy Scholarship**
 - Next event Spring of 2025, registration to open early fall
 - Event would be 1.5 days, Thursday and Friday
 - Board would pay travel/air fare, everything else covered by AALAS
 - Need to figure out how this would be paid for.
 - May be difficult to get vendors to donate this year, but worth a shot.
 - May be difficult for WBAALAS to pay for this if we try to get winter event back.

NEW ITEMS

- All but one of the D8 branches have now received the distributed funds from the D8 meeting this year.
 - Once final amount has been deposited, Dave and Traci G. will meet to close out account.

Next meeting

- 08/15/2024 at 2:30pm