

WBAALAS BOARD MEETING AGENDA

March 21st 2024, 2:30- 3:30 PM @ Teams Meeting

- **Roll Call** – Devin Margolies, Ashley Rennie, Traci Garcia, Emily Frazier, Traci Weber, Dante D’India, Melissa Reding, La’Akea Siverts, Dave Rodriguez
- **Guests:** Jessica Velasquez, Adam Seddiqui

- **Approval of Meeting Minutes** – Feb 8th 2024 -Approved

- **Treasurer Report (Traci G)**

Checking \$5155.20

2/12/24 Membership payment	+250.00
Transaction fee	-7.48
2/12/24 Village Market	+164.85
Animal Tech week gift cards	
2/13/24 Membership payment	+180.00
Transaction fee	-5.38
2/15/24 Membership payment	+100.00
Transaction fee	-2.99
2/20/24 Membership payment	+720.00
Transaction fee	-21.53
2/21/24 Membership Payment	+100.00
Transaction fee	-2.99
3/1/24 Mailchimp	-21.50
3/13/24 Membership payment	+ 350.00
payment fee	-10.47
3/14/24 Membership payment	+280.00
payment fee	-8.37
3/15/24 Membership payment	+20.00
Transaction fee	-0.60
3/13/24 Manager Roundtable lunch	-200.20
Homegrown (Allentown sponsorship \$150.00)	
3/18/24 Membership Payment	+120.00
Transaction fee	-3.59

Savings \$11,177.39

2/26/24 Interest	+0.48
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PayPal \$401.41

2/29/24 Membership payment	+100.00
Transaction fee	-3.98
3/5/24 Membership payment	+40.00
Transaction fee	-1.89
3/12/24 Membership payment	+60.00
Transaction fee	-2.58
3/15/24 Membership fee	+20.00
Transaction fee	-1.19
3/19/24 Membership fee	+20.00
Transaction fee	-1.19
3/20/24 Membership fee	+140.00
Transaction fee	-5.38

- **Membership Report (Traci G.)**

- Total members 218
- Commercial 20
- Institutional 9

- Question about membership payment outside of membership drive: Yes, potential members can register anytime and membership is good through the year.
- **Website Report (Dave R.)**
 - Meeting minutes have been uploaded
 - Updates made to commercial members page
 - Updates made homepage listing institutional members and displaying paid commercial member business cards
 - Events page still showing D8 meeting link but will be updated after D8 meeting with other upcoming events
- Reminder about email capacity- be mindful and go in and check that you are getting the email forwarding that you need.
- **Calendar Review (Mel R.)**
 - Submit membership roster to National AALAS in May
 - Annual IRS filing (form 990-N) must be submitted by May 15th
 - Presidents welcome message to membership
 - Non-profit status was filed with the Secretary of State? Happens in Q4 of every year. Dave will go over it with TG. We recently sent an amendment with the State on the change over with Treasurer.
- **Social Media (Ashley R.)**
 - Facebook:
 - 71 members: no change
 - 49 total posts
 - 43 active members. (Active meaning they post, comment, or reacted to a post)
 - LinkedIn:
 - 54 followers
 - 11 profile views (total number of people who viewed our profile)
 - 78 post impressions (the number of times our posts were displayed on screen)
- **Newsletter (Ashely R.)**
 - Putting March's newsletter has been distributed, next one will go out in June.
 - Mel to send Ashley picture from the Ben Cohen Management Summit.

EVENTS

- **Manager's and Technician Roundtables (Melissa R., Dave R.)**
 - Q1 Manager Roundtable – In person! March 14th
 - 10 people total, lively discussion, thanks to Allen Institute for hosting and providing tours.
 - Q1 Virtual Technician Roundtable – Webinar, March 21st
 - 20 people present, Next roundtable in May Vickie Campbell to present from the AALAS Foundation.
- **D8 Update (Ashley R., Traci W.)**

Location: Sheraton Grand, Seattle
Dates: April 22-24, 2024

 - Registration is open! 200+ members registered
 - Still need to fill hotel room blocks
 - Still looking for volunteers to moderate, help with tech fun fair and silent auction logistics
 - Finalization of A/V, food/drink,

- Question on Non-Profit support for cosponsoring tables. TW to coordinate offline conversation.
- Board will provide D8 registration for Emily Frazier.
- Ribbons
- **Technician Appreciation Week (Ashley R., Melissa R.)**
 - All winners announced and gift cards delivered
- **Summer Picnic (Ashley R.)**
 - Summer picnic date given as **Saturday August 10th**. We will need to respond shortly to secure payment and accept the date if we want it at Golden Gardens structure #2 and tables 10-14. Same place/structure and tables as last year. Time slot is 8am-2pm.
 - Plan to announce Tech of the Year at Summer Picnic.
 - TG to connect with AR on submitting payment by next week.

NEW ITEMS

- No new items

Ongoing Items

- **National Meeting Scholarship**
 - Application sent out
- **Bylaws Update (Dante D.)**
 - Draft with changes for review
 - DD to finalize bylaw draft, send to board to plan bylaw voting by membership
- **Enrichment Club (Traci W.)**
 - Tabled until after District 8 (May meeting)
- **Salary Survey (Devin M.)**
 - Draft sent out for review
 - Additional questions to address: target audience and how to normalize positions across different organizations. Add additional field for ed/skill requirements for positions. Add non-profit research organization. Add additional qualifier (census, facility square footage, etc.).
 - Next steps: DM to make updates and send back for review. Target audience: Manager's Round Table.

Next meeting

- **April 11th 2:30-3:30pm**